

“The Word of God draws each of us into a conversation with the Lord: *the God who speaks teaches us how to speak to him.*”
Pope Benedict XVI, *Verbum Domini*, 24

STEVEN SMITH, Ph.D.

AUTHOR, SPEAKER AND CATHOLIC BIBLICAL SCHOLAR

“AGREEMENT FOR SPEAKING ENGAGEMENTS”

The following specifies compensation, terms and conditions for personal services for speaking engagements, i.e. “talk(s)” between two parties: **Dr. Steven C. Smith** (#1 below) and the indicated **Responsible Party / Event Host** (#2 below) according to the provisions that follow (#3-6 below).

1. **Dr. Steven C. Smith** (“Dr. Smith”):

Dr. Smith is represented by **Catholic Productions, LLC** (“Catholic Productions”). 6485
Jefferson Highway, Harahan, LA 70123 [(504) 305-1938]

2. **Responsible Party / Event Host** (or “Host”):

- a. *Host(s)*: _____
- b. *Contact Phone*: _____
- c. *Address of event*: _____

- d. *Event Title*: _____
- e. *Theme / Expectations*: _____

- f. *Date(s) of event*: _____ *Hours of event*: _____
- g. *Number of requested talks (60-75 min. each) by Dr. Smith (#1, 2, etc.)*: _____

3. **Sale of Books / Multimedia Recordings:**

- a. Dr. Smith maintains copyrights to his intellectual property. As such, he reserves all rights to his book(s) and the right to sell them before, during and after the event itself, per his agreement with Our Sunday Visitor Publications.
- b. Dr. Smith and Catholic Productions reserve all rights to record, produce and sell audio and / or video copies of Dr. Smith’s presentations before, during and after the event itself.
- c. As such, any and all recordings, recording equipment herewith – and all sales are solely the property of Catholic Productions / Dr. Smith per their contractual agreement.

4. **Compensation:**

- a. *Payment.*
 - i. Dr. Smith is to receive the agreed upon honorarium (cf. “b” below) before leaving the event, unless otherwise stipulated at least 30 days prior to the event dates and agreed upon in writing.
 - ii. Dr. Smith will provide to the host all receipt(s) of necessary expenses.
 - iii. If at all possible, all known and / or incurred expenses (cf. “c” below) are to be included with the honorarium, i.e., received before leaving the event.
 - iv. All other reimbursable expenses (not yet known and / or not yet incurred) are to be paid within 30 days of the event date.

- b. *Honorarium.* The honorarium of Dr. Smith for speaking engagements in the continental United States is as follows:
- i. **“Single event” (up to 2 ½ hours in duration) with one talk = \$700.**
(E.g. Fri. 7:00pm-9:30pm)
 - ii. **“Half-day event” (up to 4 hours in duration) with two talks = \$800.**
(E.g. Sat. 9:00am-12:00pm or 1:00-5:00pm)
 - iii. **“Full-day event” (up to 7 hours in duration) with three talks = \$1000.**
(E.g. Sat. 10:00am-4:30pm)
 - iv. **“Two-day event” with three talks = \$1,200.**
(E.g. One talk on Fri. eve and two talks on Saturday). Additional \$300 applies for a total of four talks at two-day events. (*Dr. Smith does not normally accept more than this for two-day events.*)
 - v. **Other.** Any other arrangements, longer events (e.g. Fri-Sun) or multi-evening events (consecutive or otherwise) are subject to additional fees. Such will reviewed and accepted at the discretion of Dr. Smith and must accompany this Agreement in writing.
- c. **Reimbursable expenses.** Dr. Smith is to be reimbursed for all expenses pertaining to the event: lodging, meals and transportation.
- i. *Lodging & Meals.*
 1. The host is responsible for 100% of all (a) hotel lodging (≤ \$170/ night) and (b) up to three meals / day (≤ \$12 breakfast / lunch; ≤ \$25 dinner).
 2. When possible, Dr. Smith is very amenable to – and appreciative of “simple hospitality” arrangements at a host site (e.g. lodging and / or meals at a Rectory, etc.) All involved persons must agree in advance – and pertinent details agreed upon by all.
 3. Two-day events necessitate one overnight stay. Half-day or Full-day events may require one overnight stay prior to and / or after the event (as may single events in some instances). If such appears necessary or becomes the case by reasonable necessity, the host agrees to compensate Dr. Smith accordingly.
 - ii. *Transportation.*
 1. Host is responsible for all “door to door” transportation costs. This includes: roundtrip airfare or train (taxes and fees) and all ground transportation (parking, vehicle rental and / or taxi, shuttle transportation).
 2. For local events (within 200 mi of Dr. Smith’s residence), the host will reimburse Dr. Smith at a flat rate of \$50 per hour of travel to / from the event (includes tolls, gas, etc.)
5. **Cancellation:**
- a. *Host cancellation.* Due to Dr. Smith’s busy schedule, “notice of cancellation” must be given no less than 30 days prior to the date of the speaking engagement. Thereafter, 50% honorarium will be paid to Dr. Smith in the event the host is forced to cancel the event for any reason (poor anticipated turn-out, weather etc.)
 - b. *Dr. Smith cancellation.* If, due to illness, accident, or other causes legally known as “acts of God,” Dr. Smith is forced to cancel a speaking event, no honorarium shall be tendered to him. On the other hand, neither Dr. Smith, nor any representative thereof shall be *liable for any financial loss or expense* incurred for the planned event. (This includes expenses for catering, marketing, venue, etc.)
 - c. Dr. Smith will make a good faith effort to “keep the event” if at all possible. If it is not possible, safe or reasonable to do so, Dr. Smith will try to work with the host should they wish to either: (a) locate a suitable substitute; or (b) re-schedule the event at a later time. *If the host prefers to simply cancel the event “as is,” Dr. Smith expresses his sincerest apologies for any inconvenience.*
6. **Agreement notice:**
- a. This “Agreement for Speaking Engagements” is binding, and constitutes the entire agreement between Dr. Smith (and/ or his representative, Catholic Productions) with the Responsible Party / Event Host.
 - b. The above parties agree to all compensation, terms and conditions herein, as indicated by signature below:

Dr. Steven C. Smith _____
SIGNATURE / DATE

Event Host / Responsible party(s): _____
SIGNATURE / DATE

SIGNATURE / DATE